

PEER MOHAMED SABEEK

CHIEF ACCOUNTANT / SENIOR HEALTHCARE FINANCE MANAGER

Specialized in Healthcare Financial Operations, Revenue Cycle Management (RCM) & DHA / UAE Tax Compliance

Dubai, UAE | +971 50 598 2526 | sabeek1976@gmail.com | linkedin.com/in/peer-mohamed-sabeek-626066267

Availability: Immediate Joining

EXECUTIVE SUMMARY

Results-driven Chief Accountant and Healthcare Finance Specialist with over 20 years of robust financial leadership in the UAE and overseas, currently directing end-to-end accounting, treasury, and revenue cycle management across multi-specialty clinical facilities (Al Biraa Clinic, Portofino Aesthetic Clinic & Admo Trading). Proven expertise in clinic revenue reconciliation, patient billing, DHA compliance standards, Buy-Now-Pay-Later (BNPL) healthcare payment gateways (Tabby, Tamara, Mamo, POS), doctor revenue sharing/commissions, clinical inventory cost control, IFRS financial reporting, UAE VAT, and Corporate Tax compliance. Adept at steering financial health, optimizing cash flow liquidity, liaising with external auditors, and building robust internal controls tailored for Dubai healthcare operations.

CORE HEALTHCARE & FINANCIAL COMPETENCIES

- | | | |
|------------------------------------|--------------------------------------|---------------------------------------|
| ▪ Healthcare Accounting & Finance | ▪ Revenue Cycle Management (RCM) | ▪ Patient Billing & Cash Collections |
| ▪ POS, Tabby, Tamara & Mamo Recs | ▪ Doctor Commission & Payroll (WPS) | ▪ Medical Inventory & Consumable Cost |
| ▪ IFRS Financial Statements | ▪ UAE VAT & Corporate Tax Compliance | ▪ DHA Financial & Operational Audit |
| ▪ Cash Flow Liquidity & Treasury | ▪ Budgeting, Forecasting & Variance | ▪ External Audit Coordination |
| ▪ General Ledger & Month-End Close | ▪ Multi-Entity Group Accounting | ▪ ERP Implementation & Automation |

PROFESSIONAL EXPERIENCE

CHIEF ACCOUNTANT

June 2024 – August 2026

Al Biraa Clinic | Portofino Aesthetic Clinic | Adamo Trading

Dubai, UAE

Lead full-scope accounting and financial governance across premier healthcare clinics and associated trading operations in Dubai, ensuring regulatory compliance, strict financial controls, and optimal clinic profitability.

- **End-to-End Accounting:** Manage complete day-to-day healthcare financial operations, including AP, AR, General Ledger, doctor payouts, treasury, and multi-entity balance sheet reconciliations.
- **Patient Billing & RCM:** Manage patient billing workflows, front-desk collection reconciliations, and full Revenue Cycle Management (RCM) across outpatient and aesthetic medical services.
- **Digital Payment & POS Reconciliation:** Execute rigorous daily multi-channel payment reconciliations covering POS merchant terminals, bank transfers, and digital/BNPL platforms (Tabby, Tamara, Mamo, payment links), eliminating revenue leakage.
- **DHA & Healthcare Regulatory Compliance:** Ensure financial workflows, billing practices, and clinical record retention align with Dubai Health Authority (DHA) statutory guidelines and UAE Ministry of Health frameworks.
- **IFRS Financial Reporting:** Prepare monthly, quarterly, and year-end financial statements in strict compliance with IFRS and UAE statutory reporting mandates.
- **UAE VAT & Corporate Tax Compliance:** Oversee UAE VAT compliance, accurate calculation of standard-rated vs. exempt/zero-rated healthcare supplies, and quarterly FTA VAT returns; spearhead UAE Corporate Tax readiness.
- **Cash Flow & Treasury Management:** Monitor daily liquidity and clinic cash flow to guarantee uninterrupted medical supply purchasing, operational overhead settlement, and working capital optimization.
- **Healthcare Payroll & WPS:** Process monthly payroll via WPS for medical staff (doctors, nurses, technicians) and administrative personnel, including doctor revenue-share commission calculations and End-of-Service Benefits (EOSB) under UAE Labour Law.
- **Budgeting & Financial Analysis:** Formulate annual operational and capital budgets for medical departments; deliver monthly departmental budget-vs-actual variance reports and KPI dashboards to executive management.
- **Audit Coordination:** Lead external audit coordination, preparing comprehensive audit schedules, medical inventory valuations, and working papers, securing clean audit opinions.

CHIEF ACCOUNTANT

May 2008 – September 2022

Emirates Natural Drinking Water LLC

Dubai, UAE

Directed all financial operations, budgeting, cost control, tax compliance, and audit for a large-scale corporate enterprise in Dubai.

- **Financial Reporting & IFRS:** Directed complete financial accounting operations, general ledger integrity, AP/AR, cash flow forecasting, and monthly closing under IFRS standards.
- **Team Leadership:** Supervised, trained, and mentored a high-performing finance and accounting team of 12 professionals.
- **ERP Implementation:** Successfully planned and implemented Microsoft Dynamics GP ERP, overseeing chart of accounts restructuring, process automation, and user training.
- **Taxation:** Managed UAE VAT compliance from inception, implementing systems for accurate VAT accounting, documentation, and timely quarterly return filings.
- **AP & Payroll:** Managed high-volume supplier accounts payable (200+ invoices/month) and processed monthly WPS payroll for 150+ employees.
- **MIS & Management Reporting:** Generated comprehensive monthly MIS reporting packs, operational cost analysis, and board presentations covering liquidity and profitability.

GENERAL ACCOUNTANT – FINANCIAL REPORTING

September 2006 – November 2007

ETA Ascon Group of Companies

Dubai, UAE

- Managed general ledger reconciliations, assisted in month/year-end closing, and prepared financial statements and audit schedules across corporate business divisions.

ACCOUNTANT

September 2000 – October 2004

Payless Supermarket Limited

Kampala, Uganda

- Handled daily accounting transactions, bank reconciliations, inventory accounting, accounts payable/receivable, and statutory filings.

TECHNICAL PROFICIENCIES & SYSTEMS

- **ERP & Accounting Systems:** Microsoft Dynamics GP, Tally ERP 9, Oracle Financials, SAP (Basic), Healthcare Billing & Clinic Management Systems.
- **Payment Gateways & Fintech:** POS Terminals, Tabby Merchant Portal, Tamara, Mamo Pay, Online Payment Gateways, Central Bank WPS Portal.
- **MS Office & Analytics:** Advanced Microsoft Excel (VLOOKUP, INDEX/MATCH, Pivot Tables, Financial Modeling), Microsoft Word, PowerPoint, Outlook.

EDUCATION & PROFESSIONAL CREDENTIALS

- Bachelor of Commerce (B.Com) – University of Madras, Chennai, India (1998)
- Diploma in Computer Aided Finance & Accounts
- Diploma in Computer Accounting – Tally ERP

KEY REFERENCES

- PremNavas – HR Manager, Dr. Helena Taylor Clinic, Dubai, UAE (Ex HR Manager, Bourn Hall Fertility Centre) | Email: hr@drhelenaclinic.ae | Mob: +971 50 121 4070
- Felix – General Manager, Emirates Natural Drinking Water LLC, Dubai, UAE